**JOB**

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| **Dept:** Community & Wellbeing | **Section:** Advice and Community Services |
| **Post No:** COAC01018 | **Designation:** Community Health & Wellbeing Officer  | **Grade:** 8 |

**OUTLINE**

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| **Purpose of Job:*** To provide guidance and support to local organisations to enhance existing health and wellbeing projects and initiatives, fostering connectivity across the city
* To develop new initiatives to address health inequalities in Preston and provide residents with opportunities to lead a healthier lifestyle through a place-based partnership approach
* To assist the Leisure Development Officer with other initiatives across Preston.
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| **Main Duties and Responsibilities:** * Create, develop and connect health and wellbeing initiatives across the city, to increase participation in activities that will support residents to lead a healthier lifestyle
* To liaise with Active Lancashire, Lancashire County Council, Sport England, Integrated Care Board and other external and internal partners, ensuring a collaborative approach to improving health and wellbeing across the city
* To provide support to enhance the delivery of the healthy weight programmes in Preston
* To work with community organisations and voluntary groups to identify need and gaps in health and wellbeing provision in Preston
* To identify, apply for and secure external funding to support and enhance health and wellbeing opportunities within the city
* To support the development of a Health & Wellbeing and Physical Activity Strategy
* To support active travel initiatives across the city, promoting the benefits of leading an active lifestyle to individuals and organisations
* To represent the city council on networks, forums and groups which can create or further enhance health and wellbeing opportunities in Preston
* To work alongside other members of staff at Preston City Council, to utilise existing experience and skills, to improve health and wellbeing in Preston
* To provide reports (written and verbal) to officers the Leisure Development Officer, staff and Council members as and when required
* To maintain files and records relevant to the work undertaken
* To co-ordinate the promotion and publicity of the work of the Council
* It may be necessary for the postholder to undertake other duties and responsibilities as instructed by the management team

**NB.** The Council is an equal opportunities employer and provider of services. The Council has a statutory duty to promote equality, and all employees must be aware of that duty and work to the Council’s equality standards. **In addition, other duties at the same level of responsibility may be****allocated at any time.**Date Produced: March 2025 |